

# Washington Area State Relations Group Refund Policy

Last updated: 2/28/2024

These terms and conditions constitute the return and refund policy of the Washington Area State Relations Group (WASRG).

## **Annual Membership fees are non-refundable.**

For events, WASRG is typically contracted and charged fees based on a guaranteed advance headcount, often required up to a week in advance of an event. WASRG cannot fully refund event registrations, however if you are unable to attend an event you've registered for and notify us in accordance with the terms and conditions below, we can credit your account for use on a future event.

## **Terms and Conditions for Cancellation & Credit Requests:**

- If a customer is unable to attend an event, they must notify WASRG staff via [information@wasrg.com](mailto:information@wasrg.com) of their request to cancel **no fewer than seven (7) days before the event**. This timeframe is typically noted in each Event's "Additional Event Information" section.
- Registrants may request to have that event registration fee applied as a credit to their account for use on a future registration. Upon such request, WASRG will credit the registrants' account the full registration amount without any questions.
- If you want more information regarding our refund policy, please contact us.

Thank you for supporting WASRG!